

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JUNE 25, 2013 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday June 25, 2013 @ 7:00p.m.

PRESENT: Sean Maciborski Mayor
Dennis Steil Deputy Mayor
Kel Tetz Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 030/13

Moved by Deputy Mayor Steil to adopt the agenda with the following changes:

Additions:

6.4 Amendment to Bylaw #476-13, Fees and Charges

12.9 Invoice from Foster Feeder Manufacturing

CARRIED

MINUTES:

Motion 031/13

Moved by Mayor Maciborski that Heisler Village Council approve the May 23, 2013 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS:

Steve Nerland – CFR Chemicals

Council welcomed Steve to the meeting at 7:05 a.m. Steve attended the meeting to introduce himself and the company he works for to council and to talk with council about plans they have with the rail spur they leased from Battle River Railway just north of Heisler. He informed council of their plans to trans load oil from truck to rail car and possibly use the land for overflow storage of their rail cars. Steve left the meeting at 7:20 p.m.

Motion 032/13

Moved by Mayor Maciborski that Heisler Village Council accept the delegation of Steve Nerland for information.

CARRIED

BYLAWS:

Bylaw #480-13 the Water, Sewer and Waste Bylaw

Motion 033/13

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw 480-13, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 034/13

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw 480-13, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 035/13

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw 480-13, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 036/13

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw 480-13, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Bylaws #481-13, Dog Licensing and Control & Vicious and Guard Dog

Motion 037/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to present Camrose and Red Deer's Dog Control Bylaws at the next meeting.

Amendment to Bylaw #476-13, Fees and Charges

Motion 038/13

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to the amended Bylaw 476-13, a bylaw to regulate the fees associated with various services provided by the village.

CARRIED

Motion 039/13

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to the amended Bylaw 476-13, a bylaw to regulate the fees associated with various services provided by the village.

CARRIED

Motion 040/13

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of the amended Bylaw 476-13, a bylaw to regulate the fees associated with various services provided by the village.

CARRIED

Motion 041/13

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give third and final reading to the amended Bylaw 476-13, a bylaw to regulate the fees associated with various services provided by the village.

CARRIED

POLICIES: NONE

OLD BUSINESS:

Rescind motion 028/13

Motion 042/13

Moved by Mayor Maciborski that Heisler Village Council rescind motion 028/13. Council decided that the job of floating the ball diamonds and spraying weeds be tendered in early 2014 instead of mid-season 2013.

Motion 028/13

"Moved by Mayor Maciborski that Heisler Village Council instruct CAO to advertise in the June newsletter and The Community Press for tenders for floating the ball diamonds and spraying of weeds in the ball diamonds for summer of 2013. Council instructs CAO to write a letter to Mr. Steil stating that council accepts his letter as a tender. Council feels that this position must be tendered. Tenders will be accepted from June 1-10, 2013."

CARRIED

Consultant for completion of Statement of Significance for Heisler Hotel Historic Designation

Motion 043/13

Moved by Mayor Maciborski that Heisler Village Council table agenda item 8.3, Consultant for the completion of the Statement of Significance for Heisler Hotel Historic Designation until the next meeting.

CARRIED

NEW BUSINESS:

Creation of a Playground Committee

Motion 044/13

Moved by Councillor Tetz that Heisler Village Council create a playground committee that will oversee the creation of a new playground in Heisler.

CARRIED

Municipal Planning Services – Subdivision Proposal

Motion 045/13

Moved by Mayor Maciborski that Heisler Village Council accept agenda item 9.2, letter from Municipal Planning Services for information.

CARRIED

Office Closure

Motion 046/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to place a sign on the office door to inform the public that the office will not be open on July 16-17, but will be open on July 18, 2013 for receipt of payments.

CARRIED

Water Audit & Leak Detection Survey – Alberta Environment

Motion 047/13

Moved by Deputy Mayor Steil that Heisler Village Council accept agenda item 9.4, letter from Alberta Environment pertaining to a water audit and leak detection survey for information.

CARRIED

Regional Cooperation Report – LGL Institute

Motion 048/13

Moved by Mayor Maciborski that Heisler Village Council accept agenda item 9.5, Regional Cooperation Report from LGL Institute for information.

CARRIED

Recommendation from Flagstaff Intermunicipal Partnership Committee – Adoption of draft protocol for Regional Cooperation from LGL Institute

Motion 049/13

Moved by Deputy Mayor Steil that Heisler Village Council decline the Protocol for Regional Cooperation.

CARRIED

Letter of Support request – Flagstaff Family and Community Services

Motion 050/13

Moved by Councillor Tetz that Heisler Village Council send a letter of support as requested to Flagstaff Family and Community Services for the New Horizon Grant in support of the Seniors Outreach Program.

CARRIED

COUNCILLOR REPORTS:

Mayor Maciborski's written report- Flagstaff Waste Management meeting on June 10/13

Mayor Maciborski's verbal report- CAC meeting on June 11/13

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- None

Councillor Tetz's written report- Emergency Services Committee meeting on June 4/13, FIP meeting on June 17/13

Councillor Tetz's verbal report- Heisler Fire meeting, June 19/13

Public Works Operating Report- May/June 2013

Bylaw Enforcement Report- May 2013

Motion 051/13

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

Motion 052/13

Moved by Mayor Maciborski that Heisler Village Council approve the proposed amendments to sections 14, 15 and 21 of the All Hazards Mutual Aid Agreement.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 053/13

Moved by Councillor Tetz that Heisler Village Council accept the CAO action list and CAO written report from the May 23/13 Council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 054/13

Moved by Councillor Tetz that Heisler Village Council accept the May 16th – May 31st, 2013 cheque register #1681- #1701 in the amount of **\$22,277.85** as presented.

CARRIED

Cheque Register

Motion 055/13

Moved by Deputy Mayor Steil that Heisler Village Council accept the June 1st – June 15th, 2013 cheque register #1702-#1713 in the amount of **\$9,215.26** as presented.

CARRIED

Acceptance of the May 2013 Financial Statement

Motion 056/13

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the April, 2013 bank statement as presented.

CARRIED

Petty Cash Expenses

Motion 057/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to pay the petty

cash expenses for June, 2013 in the amount of **\$88.60.**

CARRIED

CAO Travel Expenses

Motion 058/13

Moved by Deputy Mayor Steil that Heisler Village Council approve the travel expenses of CAO, Amanda Howell in the amount of **\$138.00.**

CARRIED

Mayor Maciborski's Expenses

Motion 059/13

Moved by Councillor Tetz that Heisler Village Council instruct CAO to pay Mayor Sean Maciborski's expenses in the amount of **\$1,079.71** from March 19, 2013 to June 25, 2013 in the June 2013 month end accounts payable cheque run.

CARRIED

G.I.C Renewal

Motion 060/13

Moved by Mayor Maciborski that Heisler Village Council accept the G.I.C renewal for letter for information.

CARRIED

Rescind motion 991/13

Motion 061/13

Moved by Deputy Mayor Steil that Heisler Village Council rescind motion 991/13. The funds are now allocated to Public Work Electricity as all MSI Operating funds must be spent or committed to being spent in the year of allocation.

Motion 991/13

"Moved by Councillor Tetz that Heisler Village Council instruct CAO to transfer \$4,364 into general reserves. The funds were received from the Municipal Sustainability Initiative Operating Grant allocation that was not budgeted for."

CARRIED

Invoice from Forster Feeder Manufacturing Ltd.

Motion 062/13

Moved by Mayor Maciborski that Heisler Village Council accept the invoice from Forster Feeder Manufacturing Ltd. for information.

CARRIED

CORRESPONDENCE:

13.1- Letter from Alberta Transportation – 2013 Federal Gas Tax Fund and Basic Municipal Transportation Grant information

13.2- Letter from Culture Alberta – Alberta Culture Days 2013

13.3- Alberta Municipal Health and Safety Association – June Newsletter

13.4- Letter from Alberta Municipal Affairs – 2013 Municipal Sustainability Initiative Operating Grant information

13.5- Parkland Regional Library Board- May 16, 2013 meeting minutes

Motion 063/13

Moved by Councillor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.5 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 064/13

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 9:00 p.m.

CARRIED

OUT OF CAMERA:

Motion 065/13

Moved by Mayor Maciborski to go Out of Camera at 9:15 p.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

July 23, 2013 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 9:30 p.m.

X

Sean Maciborski
Mayor

X

Amanda Howell
CAO